

**AGENDA OF THE REGULAR MEETING
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266**

**January 13, 2010
4:30 PM Closed Session
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

A. CALL TO ORDER (5 minutes)

1. Call to Order (5:30)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Approval of Agenda

B. ANNOUNCEMENTS AND COMMUNICATIONS (20 Minutes)

1. Public Comment Regarding Agenda
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
2. Presentation by the Manhattan Beach Property Association
3. The Teacher Spotlight will be on Edi Goodlad from Grand View School.
4. Board Member Announcements
5. Jeff Whalen and Sarah Keasler, Student Board Members, will discuss student topics at Mira Costa High School, elementary schools, and events and activities in the District. Jina Stanfill will report on activities at Manhattan Beach Middle School.

C. PRESENTATION/DISCUSSION ITEMS (10 Minutes)

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

- Rohrer** 1. Southern California Regional Occupational Center Past, Present and Future

D. PRESENTATION/ACTION ITEMS (15 Minutes)

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

- Seaton 1-2** 1. MCHS Homeroom Schedule Change (**Approval is Requested**)

- Seaton 3** 2. School Accountability Report Cards (**Approval is Requested**)

E. CONSENT CALENDAR (15 Minutes)

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

General

- Seaton 4-5** 1. Approve field trip request for Mira Costa High School students to participate in the North American Invitational Model U.N. Conference. Mira Costa High School is requesting Board approval for thirty-eight students and six chaperones to travel via airline to Georgetown University, Washington D.C., on February 7-14, 2010. Students from Mira Costa High School, escorted by Mira Costa teacher Robert Timberlake, will participate in the Model U.N. Participants will stay at the Washington Hilton in Washington, D.C.

- Seaton 6-7** 2. Approve field trip request for Mira Costa High School students to participate in the Model U.N. Conference at U.C. Berkeley. Mira Costa High School is requesting Board approval for sixty students and eight chaperones to travel via airline to Oakland to visit U.C. Berkeley on March 5-7, 2010. Participants will stay at the Durant Hotel. One day of school will be missed.

- Hall 7-14** 3. Ratify student teacher agreement between Concordia University, Irvine, California, and the Manhattan Beach Unified School District, effective January 1, 2010, through December 31, 2012.

Hall 15 **Personnel**

- 16-42** 4. Approve annual adoption of classified seniority list. The seniority date is derived from the first day of probationary service. See attached list.
5. Ratify employment of Ikemiya, Leigh, Special Ed. I.A., Perm., Pacific, 75% time, Range 12, Step 1, effective 12/14/09 (IEP).
6. Approve resignation of Lawson, Beverly, Food Service Assistant 1, MCHS, effective 12/21/09.

7. Ratify leave of absence for Frias, Elizabeth, Special Ed. I.A., Preschool, (Contract Article 6.9) effective 01/04/10 – 04/10/10.
8. Ratify employment of Beverly, Robert, effective 12/04/09, to serve as a substitute, district wide.
9. Ratify change in status for certificated personnel as follows
 - Ibrahim, Christina (ROB), change from 50% to 100%, eff. 12/10/09
 - Naves, Edward (MBMS), change from 100% to 49.98%, eff. 12/1/09
10. Ratify leave of absence for certificated staff per MBUTA Contract Article #11.9, #11.10, #11.18 as follows:
 - Mabery, Maggie (MBMS), from 1/14/10 to 6/8/10
 - Notarnicola, Marni (MBMS), from 12/12/09 to 04/05/10
11. Ratify employment of David Hubbard, (PK), Temp., Column II, Step 3, 50%, eff. 1/5/10.
12. Approve employment of Karen Jackson, (MBMS), Temp., Column 5, Step 4, 100%, eff. 1/14/10.
13. Accept resignation of Alyse McDonald (ROB), eff. 12/9/09.

Romines

Business

- | | |
|--------------|--|
| 43-46 | 14. Ratify purchase orders to date. |
| 47-48 | 15. Ratify 2010 Federal Mileage Rate Decrease, effective January 1, 2010, from 55 cents to 50 cents. |
| 49 | 16. Reject Application for Leave to Present a Late Claim from Mark L. Block on Behalf of Marjorie Block. |
| 50 | 17. Approve the 2008/09 Audit Report completed by Vavrinek, Trine, Day & Co., LLP. |
| 51 | 18. Approve Agreement for Architectural Services with Harley Ellis Devereaux for Measure BB – New Construction and Modernization Work at Mira Costa High School. |
| 52-53 | 19. Approve Williams Uniform Complaint Second Quarterly Report. |
| 54-56 | 20. Accept Developer Fee report for the month of November 2009. |

F. PUBLIC AND STAFF SUBMITTED ITEMS

(This section includes topics submitted in writing by citizens, staff, or students ten (10) working days prior to the Board meeting, by 12:00 noon, [MBUSD Board Bylaw 9322, Agenda/Meeting Materials]. Each person submitting a topic will be allocated a maximum of three minutes in which to address the Board. Some topics may be given additional time, at the Board's discretion. This section of the agenda does not take the place of the public comment section, which follows later. The requirement

for advance submission of topics allows for better agenda planning, improved staff response and eliminates the Brown Act restriction against Board discussion of unagendized topics that would otherwise exist.)

None

G. BOARD BUSINESS (10 Minutes)

1. Committee for naming the MCHS Auditorium
2. SoCalROC Report
3. Scheduling dates for special Board meetings and workshops
4. Approve minutes of the regular Board meeting of September 16, 2009.

H. SUPERINTENDENT/CABINET REPORT (15 Minutes)

1. Collaborative Research Project with UCLA – “Peer Engagement in Every Recess”
2. Superintendent Search
3. Executive Coaching Cadre
4. State Budget Update
5. MCHS Baseball Field Renovation

I. PUBLIC COMMENTS (10 minutes)

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

J. ITEMS FOR FUTURE DISCUSSION/ACTION

K. ADJOURNMENT

CLOSED SESSION AGENDA

January 13, 2010

4:30 PM

1. Public employee discipline/dismissal/release, pursuant to Government Code Section 54957.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code Section 54957.6.
3. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code Section 54957.6.
4. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
5. Conference with Legal Counsel - Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Case no. 2009110687.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

JANUARY

January 13, 2010, 6:30 PM
Board Meeting

January 18, 2010
Martin Luther King, Jr., Holiday

FEBRUARY

February 3, 2010, 6:30 PM
Board Meeting

February 15-19, 2010
District Recess

MARCH

March 3, 2010, 6:30 PM
Board Meeting

March 17, 2010, 6:30 PM
Board Meeting

March 29-April 2, 2010
Spring Break

APRIL

April 21, 2010, 6:30 PM
Board Meeting

April 29, 2010
Open House
Manhattan Beach Middle School

MAY

May 5, 2010, 6:30 PM
Board Meeting

May 19, 2010, 6:30 PM
Board Meeting

May 27, 2010
Open House
Grand View, Meadows, Pacific, Pennekamp

May 31, 2010
Memorial Day Holiday

JUNE

June 2, 2010, 6:30 PM
Board Meeting

June 3, 2010
Open House
Robinson Elementary School

June 16, 2010, 6:30 PM
Board Meeting

June 22, 2010
MBMS Promotion

June 23, 2009
Last Day of School

June 24, 2009
MCHS Graduation

D. PRESENTATION/ACTION ITEMS

1 **TITLE:** Proposed Mira Costa High School Homeroom Schedule Change

BACKGROUND: For the past two years, the administration and staff at Mira Costa High School have been exploring alternative schedules for the purpose of including a newly designed homeroom period. This new homeroom would consist of one 24-minute block per week to be held every Friday between third and fourth periods and would provide a consistent time during which a variety of activities could take place including ASB elections, College and Career and Educational Advisor presentations, school and California Healthy Kids surveys administration, PACE events, and others. Currently, most of these activities occur during English or social science classes and therefore diminish instructional time. The Mira Costa certificated and classified staff members approved the weekly 24-minute homeroom period during a vote last fall.

Should the Board approve the new weekly homeroom period for Mira Costa High School, it would be implemented at the beginning of the second semester starting February 1, 2010. Students would be scheduled into a homeroom by grade level and would keep the same homeroom teacher until they graduate.

FISCAL IMPACT: None.

ACTION: Approve weekly 24-minute homeroom period for Mira Costa High School.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services, and Julie Ruisinger, Principal, Mira Costa High School

DATE: January 13, 2010

**Proposed MCHS Friday Bell Schedule with a New Homeroom Period and
Current MCHS Daily Regular Bell Schedule**

Proposed MCHS Friday Bell Schedule with New Homeroom Period

Period	Start	End	Minutes
0	7:00	7:55	55
1	8:00	8:52	52
2	8:58	9:50	52
Snack	9:50	10:03	13
3	10:09	11:01	52
Homeroom	11:07	11:31	24
4	11:37	12:29	52
Lunch	12:29	12:59	30
5	1:05	1:57	52
6	2:03	2:55	52

Current MCHS Daily Regular Bell Schedule

Period	Start	End	Minutes
0	7:00	7:55	55
1	8:00	8:56	56
Homeroom/2	9:02	10:04	6/56
Snack	10:04	10:17	13
3	10:23	11:19	56
4	11:25	12:21	56
Lunch	12:21	12:51	30
5	12:57	1:53	56
6	1:59	2:55	56

The current MCHS regular bell schedule would continue to be implemented Mondays through Thursdays if the proposed Friday bell schedule with a new homeroom period is adopted.

D. PRESENTATION/ACTION ITEMS

2. **TITLE:** School Accountability Report Cards for 2008-2009

BACKGROUND: Since November 1988, California law has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC). These reports include information for the prior school year that is updated annually. The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals, and the public may use a SARC to evaluate and compare schools on a variety of indicators. MBUSD AR 0510 requires approval by the Board before dissemination of SARCs to the public. AB 1061 (Mullin) requires an annual SARC publication date of February 1.

State law requires that SARCs contain the following information:

- Demographic data
- School safety and climate for learning
- Academic data
- School completion rates
- Teacher and staff information
- Class sizes
- Postsecondary preparation information
- Fiscal and expenditure information

Assembly Bill 1061 amended *EC* Sections 33126, 33126.1, 35256, and 35258 [Chapter 530, Statutes of 2007] to delete the following SARC requirements as of January 1, 2008:

- Participation in Class Size Reduction Program
- School Discipline Practices
- Substitute Teacher Availability
- Teacher Evaluation Process
- Local Assessment Results
- State Award and Intervention Programs
- College Admission Test Preparation Program
- SAT Reasoning Test
- School Instruction and Leadership
- Instructional Minutes
- Minimum Days in School Year

AB 1061 added the following requirements to the SARC:

- A description of and the Internet address for the online tool, DataQuest
- A statement in the SARC template describing Internet access that is available at public libraries and other locations that are publicly accessible
- A description of admission requirements for the University of California and the Internet address for such information
- A description of admission requirements for the California State University and the Internet address for such information
- Added visual and performing arts to the content areas that are subject to the sufficiency of instructional materials requirement

FISCAL IMPACT: None.

ACTION RECOMMENDED: Approve School Accountability Report Cards.

PREPARED BY: Carolyn Seaton, Executive Director of Educational Services

DATE OF BOARD MEETING: January 13, 2010

Copies of the Draft School Accountability Report Cards are available for the public to review at the District Office, 325 South Peck Avenue, and online at www.mbusd.org.

E. CONSENT CALENDAR

1. **TITLE:** Field Trip Request for Mira Costa High School students to participate at the North American Invitational Model U.N. Conference

BACKGROUND: Mira Costa High School is requesting Board approval for thirty-eight students and six chaperones to travel via airline to Georgetown University, Washington D.C., February 7-14, 2010. Students from Mira Costa High School, escorted by Mira Costa teacher Robert Timberlake, will participate in the Model U.N. The students will participate in debates with as many as 2500 students from all over the country. They will write position papers and conduct research and participate in the debate.

Scholarships will be provided.

ACTION RECOMMENDED: Approval is requested.

SUBMITTED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: January 13, 2010

AGENDA NOTE

AGENDA NOTE

AGENDA NOTE

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: R Timberlake Your Position: Teacher
Your Location/School Site: MCHS Your Work Telephone: 310 303-3350

Name/Grade Level(s) of Class Participating: Model UN

Dates of Travel: from 2/7/10 to 2/14/10

Name of Destination: North American Invitational Model UN

Destination Address: Washington Hilton, Washington DC

Destination Phone Number: on file

Name of Contact Person at Destination: on file

Reason for Travel/Educational Goal: Model UN conference

Number of Students Attending: Male: 16 Female: 22

*Number of Chaperones: Male: 3 Female: 3

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

- 1. Robert Timberlake
 - 2. Wayne Knutsan
 - 3. Karen Timberlake
 - 4. Cheryl Burke
 - 5. Stephanie Ram / Ray Lee
- } all consent and approved chaperones

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: Travel Store Contact: Sue Capps
(Proof of Insurance must accompany this form.)

Address: on file City/State/Zip/Phone: _____

Method of Transportation (be specific): FT

Name and Address of Hotel (be specific): Embassy Suites Depart Copley

How Many Days of School Will Be Missed? 5 List School Dates Missed: 2/8-2/12

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? NO
If so, what type? _____

Will scholarships be provided? Yes Will any cost (including sub costs) be borne by the district? NO
If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:
Your Signature: [Signature] Principal: [Signature]

Exec. Dir, Ed. Srvs: Carolyn Seaton Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

2. **TITLE:** Field Trip Request for Mira Costa High School students to participate in the Model UN Conference at UC Berkeley

BACKGROUND: Mira Costa High School is requesting Board approval for sixty students and eight chaperones to travel via airline to Oakland to visit UC Berkeley on March 5-March 7, 2010. Accommodations will be at the Durant Hotel. One day of school will be missed.

The students, escorted by Mira Costa teacher Robert Timberlake, will participate in the Model UN Conference. The Berkeley Model UN is the oldest high school conference in the nation and the largest conference on the West Coast with over 1,500 students participating from 110 schools across the United States and abroad. They will offer 17 committees, dealing with a wide variety of international issues, with a balance between faster-paced, specialized committees for advanced students to larger committees for those students with less Model UN experience. In addition there will be a 5-cabinet Security Council that is based on the structure of the United Nations Security Council.

Scholarships will be provided.

ACTION RECOMMENDED: Approval is requested.

SUBMITTED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: January 13, 2010

AGENDA NOTE

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MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: R. Timberlake Your Position: Teacher
Your Location/School Site: MCHS Your Work Telephone: 310 303-3350

Name/Grade Level(s) of Class Participating: Model UN

Dates of Travel: from 3/5/10 to 3/7/10

Name of Destination: Cal Berkeley Model UN

Destination Address: UC Berkeley

Destination Phone Number: on file

Name of Contact Person at Destination: Daniel Kang

Reason for Travel/Educational Goal: Model UN Conference

Number of Students Attending: Male: 27 Female: 33

*Number of Chaperones: Male: 5 Female: 4

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. Mrs Mrs R. Timberlake
 2. Mrs Mrs W. Knutson
 3. Cherise Burke
 4. Stephanie Ram
 5. Ray Lee - Bill Fawcett
- } all consent and approved Chaperones

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: Travel Store Contact: See Copies
(Proof of Insurance must accompany this form.)

Address: on file City/State/Zip/Phone: _____

Method of Transportation (be specific): Fly

Name and Address of Hotel (be specific): Deport Hotel

How Many Days of School Will Be Missed? 1 List School Dates Missed: 3/5/10

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? No

If so, what type? _____

Will scholarships be provided? yes Will any cost (including sub costs) be borne by the district? no If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures: Your Signature: [Signature] Principal: [Signature]

Exec. Dir, Ed. Srvs: [Signature] Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

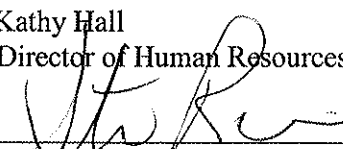
3. **TITLE:** Student Teacher Agreement between Concordia University and the Manhattan Beach Unified School District

BACKGROUND: Section 44320 of the California Education Code allows the governing board of any school district to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher training curricula. Concordia University would like to place a student teacher at Mira Costa High School.

ACTION RECOMMENDED: Ratify student teacher agreement between Concordia University, Irvine, California and the Manhattan Beach Unified School District effective January 1, 2010, through December 31, 2012.

FISCAL IMPACT: None

PREPARED BY: Kathy Hall
Director of Human Resources

APPROVED BY: 
Steve Romines
Assistant Superintendent, Administrative Services

DATE: January 13, 2010

Concordia University

of Irvine, California

AGREEMENT

THIS AGREEMENT entered into this first day of January , 2010, by and between
Concordia University of Irvine, California, hereinafter called the University, and
Manhattan Beach Unified School District

hereinafter called the District:

WITNESSETH

WHEREAS, pursuant to the provisions of Section 44320 of the Education Code, the governing board of any school district is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher training curricula of such institutions; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

GENERAL TERMS

1. “Student teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of district employees holding valid credentials issued by the State of California, Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided.
2. The district shall provide teaching experience through student teaching in schools and classes of the District in terms of a defined unit of time for students of the University possessing valid preliminary certificates and assigned by the University to student teaching in schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.
3. If either the District or the University concludes that a particular assignment is not beneficial to the elementary or secondary school class(es) involved, and/or the cooperating teacher, and/or the student teacher, that assignment may be terminated. If the District and the University mutually agree, another assignment within the District may be pursued.
4. Cooperating teachers agree to (a) participate in training to develop and maintain the skills needed to work effectively with student teachers, including the provisions of SB2042; (b) provide a model for the student teacher by demonstrating effective teaching strategies on a regular basis; (c) develop a plan that progresses from observation to increased responsibility for teaching as the student teacher demonstrates enhanced skills in delivering the curriculum; (d) keep the site principal and university supervisor informed of the student teacher’s progress; (e) meet with the university supervisor periodically to

discuss the student teacher's progress; and (f) complete and submit documentation and evaluations as required by the University. Site principals, in consultation with the District, will assign cooperating teachers. Student teachers will be matched with cooperating teachers by site principals and University Director of Student Teaching.

5. The University will pay cooperating teachers a stipend at the completion of each semester or quarter. The University determines the rate, as set forth in Attachment A. The University will make such payment to the district unless otherwise authorized by the district. In the event the University terminates the assignment of a student teacher for any reason, the cooperating teacher shall receive payment on account of such student teacher for time spent working with the student teacher. If a student teacher is reassigned to another cooperating teacher, this shall be considered for payment purposes as an entirely new and separate assignment.
6. The University will assign a supervisor to work with the cooperating teachers and student teachers at District schools. The University supervisor will (a) work in concert with the cooperating teacher and the site principal in the supervision of the student teacher; (b) communicate regularly with the cooperating teacher to discuss the student teacher's progress; (c) monitor the quality of the match between the cooperating teacher and the student teacher and notify the principal and University Director of Student Teaching if there is a mismatch; (d) provide regular written and oral feedback to the student teacher about his or her progress and inform the cooperating teacher about the nature of this feedback; and (e) compile a written evaluation of the student teacher at the end of the semester or quarter.
7. Student teachers holding 30-day substitute permits may substitute for their cooperating teacher (if District policy permits) when (a) he/she is out ill; (b) when it is determined by the principal that this is in the best interest of the students in the classroom as well as the

student teacher; (c) only after the first four (4) weeks of the first assignment; and (d) the student teacher is paid. Substitute teaching days are to be counted toward student teaching days.

8. The terms of this agreement shall commence on the first day of January, 2010, and shall continue through December 31, 2012 or until amended as provided in Section 9 of the agreement.
9. Notwithstanding anything herein contained to the contrary, this agreement may be terminated, altered, changed, or amended in writing by mutual consent of the parties hereto.
10. Notwithstanding any other provisions of this agreement, details such as maximum number of students, the defined unit of time, or the distribution of assignments of said students to training levels, shall be arranged for by and between the University and the District; it being understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District, within their established training programs, to effectively provide services pursuant to this agreement; and, further, that the University shall not be obligated to pay the District for services in any amount in excess of that provided for under the terms of this agreement.
11. Each of the parties to this agreement agrees to indemnify, defend, and hold harmless the officers, agents, and employees of the other from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing and resulting to any person, firm or corporation who may be injured or damaged by the actions arising directly out of the work to be performed pursuant to this agreement. If any legal action is necessary to enforce the terms of this agreement or to settle a dispute concerning this agreement, the prevailing party shall be

11.

entitled to reasonable attorney's fees and court costs in addition to any other relief to which that party may be entitled.

12. The University shall maintain in full force and effect, at its sole expense, Workers' Compensation and University's liability insurance in a form and amount of one million dollars covering the University's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time.
13. The University shall provide the District with 30 days written notice before cancellation, or any reduction or material change in coverage. The University shall provide the District with a certificate of insurance at the District's request.
14. The University shall establish a procedure acceptable to the District to ensure that student teachers assigned to the District are informed regarding an educator's responsibilities to report child abuse or neglect to a child protective agency as defined in California Penal Code Section 11166.

EXECUTION

This Agreement (a) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (b) may be executed in any number of counter-parts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (c) shall be construed and enforced in accordance with the laws of the State of California, and (d) has been executed at Irvine, California as of the last date set forth below. In witness thereof, the parties hereto have caused this Agreement to be signed by its duly authorized representatives.

University:

Manhattan Beach Unified School District:

By: _____
(Signature)

By: _____
(Signature)

Dr. Mary Scott
Provost
Concordia University
1530 Concordia West
Irvine, CA 92612
949-854-8002

(Name typed or printed)

Title

Date: _____

Date: _____

ATTACHMENT A

University Name: Concordia University
1530 Concordia West
Irvine, CA 92612

Rate of Pay for Cooperating Teachers:

Elementary = \$150* per 8 week assignment

Secondary = \$300* per 18 week assignment

*Additional \$50 for attending University sponsored Cooperating Teacher Training and Orientation

Student Teacher Assignment Time Period:

Elementary = 5 full days per week for 8 weeks
(Two 8 week assignments – one in K-2 and one in 3-5 make up the entire experience)

Secondary = 5 full days per week for 18 weeks
(3 periods of teaching and one period of observation per day)

E. CONSENT ITEMS

TITLE: Personnel Items

BACKGROUND: The Personnel items listed on the agenda for the meeting of January 13, 2010, are standard. The personnel lists are attached.

ACTION RECOMMENDED: Approval is recommended.

PREPARED BY: Kathy Hall, Director of Human Resources

DATE OF BOARD MEETING: January 13, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

Please Post
DO NOT REMOVE

**CLASSIFIED EMPLOYEE LIST
BY HIRE DATE**

(CSEA Bargaining Unit Members)

**By Hire Date As of:
12/04/09**

*Merit System Article 14.01 E – In lieu of being laid off, an employee may elect demotion to any classification with the same or a lower maximum salary in which he/she had previously served a permanent appointment and provided he/she holds seniority rights greater than those of the incumbent. Any employee displaced by such a demotion shall have the same option of demotion afforded by this rule as if his/her position had been abolished or discontinued.

Board Approval Date: January 13, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CLASSIFIED SENIORITY LIST BY HIRE DATE December 4, 2009**

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**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CLASSIFIED SENIORITY LIST BY HIRE DATE December 4, 2009**

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ADMINISTRATIVE SUPPORT

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	CARTER, ALICE	STUDENT SERV.		ADMIN SEC (NON-CONF.)	10/02/06	
2	DOLL, KAMRIN	ED. SERVICES	*	ADMIN SEC (NON-CONF.)	03/14/07	Office Spec. 3/14/07
1	GERMANI, GINA	HR	*	HUMAN RESOURCES TECH.	09/09/96	IA 9/9/96, Clerical Asst. 10/14/97, Office Spec. 9/18/00, Payroll Tech. 06/09/03
1	FINN-FEVES, CATHERINE	BUSINESS OFFICE		PAYROLL TECHNICIAN	02/12/08	
1	ROHR, DORY	MCHS	*	REGISTRAR	01/03/94	Office Spec. 9/1/99, IA 1/3/94
1	FROSETH, PEGGY ANN	MCHS	*	STAFF SECRETARY	01/04/88	Office Spec. 1/4/88
2	MYERS, VALERIE	FOOD SERVICES	*	STAFF SECRETARY	01/12/90	Office Spec. 1/12/90
3	WISE, ALICE M.	MCHS	*	STAFF SECRETARY	04/16/90	Office Spec. 4/16/90
4	WEBER, PATRICIA	M&O	*	STAFF SECRETARY	09/01/90	Admin. Sec. 9/1/90 , Office Spec. 9/1/90
5	NORRIS, JANET	MCHS	*	STAFF SECRETARY	10/14/96	IA 10/14/96
6	GARDNER, CYNTHIA	MCHS	*	STAFF SECRETARY	04/13/99	IA 04/13/99, Office Spec 08/26/03
7	CHALLENGER, JULIENNE	FOOD SERVICES		STAFF SECRETARY	09/17/08	
1	HENKLE, DIANE	MBMS	*	STUDENT ATTEND CLERK	11/13/89	Clerical Asst. 2/1/92, IA 11/13/89
2	SHAMBERG, ELFRIDA	MCHS	*	STUDENT ATTEND CLERK	01/06/97	IA 1/6/97, Spec. Ed. I.A. 03/22/04

* = Merit System Article 14.01 E

(*) = Position Bumped, **Italic** = Previous position held but not eligible under 14.01 E

19.

CAMPUS SECURITY

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	LEE,RAYMOND	MCHS	*	CAMPUS SECURITY LEAD	04/02/96	Campus Sec. 4/2/96
1	FARRELL,MARINA	MCHS		CAMPUS SECURITY STAFF	09/05/01	
1	FONUA,VILA	MCHS		CAMPUS SECURITY STAFF	09/05/01	
1	MONTOYA,DAVID	MBMS		CAMPUS SECURITY STAFF	09/05/01	
1	RODAS,ERIC	MCHS		CAMPUS SECURITY STAFF	09/05/01	

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20.

EDP/PRESCHOOL

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	SAMS, DENISE	MEADOWS		ASSISTANT	09/12/79	
2	CRIST, ARNOLDINE	PENNEKAMP	*	ASSISTANT	12/17/79	IA 12/17/79
3	KLAUS, VIVIAN	PENNEKAMP	*	ASSISTANT	09/29/88	IA 9/29/88
4	WOODS, PAMELA	PACIFIC		ASSISTANT	10/23/89	
5	CHILES, KATHY	GRAND VIEW		ASSISTANT	09/09/91	
6	GUSS, CHERYL	MEADOWS		ASSISTANT	10/01/93	
7	MORA, RICHARD R P	PACIFIC		ASSISTANT	06/23/94	
8	BERTACCHI, JANICE	MEADOWS		ASSISTANT	04/01/98	
9	SHIPLEY, ERIC	MBMS		ASSISTANT	09/14/98	
10	BURKHEAD, EVELIA	PACIFIC		ASSISTANT	03/08/99	
11	COLLIER, EVELINA	PRESCHOOL		ASSISTANT	03/17/99	
12	SAM, KARINA	GRAND VIEW	*	ASSISTANT	09/27/99	IA 9/27/99
13	MEDEROS, JUANITA	PENNEKAMP	*	ASSISTANT	01/19/00	FS Asst. I 1/19/00
14	RODRIGUEZ, CARMEN	PRESCHOOL	*	ASSISTANT	04/05/00	FS Asst. I 4/5/00
15	RAMIREZ, GLORIA	GRAND VIEW		ASSISTANT	02/26/01	
16	DELGADO, MICHAEL	PENNEKAMP		ASSISTANT	05/01/01	
17	ZAPATA, ARCELIA	PENNEKAMP		ASSISTANT	10/23/01	
18	BERTOZZI, JESSIE	MEADOWS		ASSISTANT	09/04/02	
18	EDWARDS, VALERIE	ROBINSON		ASSISTANT	09/04/02	
19	CHICA, DORA	MEADOWS		ASSISTANT	09/08/04	
20	DEHOYOS, JASON	MEADOWS		ASSISTANT	03/20/06	

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21.

EDP/PRESCHOOL

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	HAUSKEN,REBECCA	PENNEKAMP		SITE SUPERVISOR	12/16/68	
2	ARMSTRONG,JOAN	PACIFIC		SITE SUPERVISOR	05/01/81	
3	ANTON,SUSANA	GRAND VIEW	*	SITE SUPERVISOR	05/03/93	EDP/Preschool Asst. 5/3/93 Teacher 08/01/95
4	SMITH,MARILYN	PRESCHOOL	*	SITE SUPERVISOR	09/09/93	Teacher 09/09/93
5	BADAMCHI,FARIMAH	MEADOWS	*	SITE SUPERVISOR	10/01/93	EDP/Preschool Asst. 10/1/93, Teacher 01/19/98
1	LEE,LINDA	PRESCHOOL	*	TEACHER	03/27/89	EDP/Preschool Asst. 11/1/92, IA Spec. Ed. 3/27/89
2	HENRY,ANTHONY	ROBINSON	*	TEACHER	04/01/92	EDP/Preschool Asst. 4/1/92
3	GUSS,CHERYL	MEADOWS	*	TEACHER	10/01/93	EDP/Preschool Asst. 10/1/93
4	MEIER,DEBORAH	PRESCHOOL		TEACHER	01/03/94	
5	SILENGO,JOAN	PENNEKAMP	*	TEACHER	09/03/96	EDP/Preschool Asst. 09/03/96
6	MULARZ,CINDY	PRESCHOOL		TEACHER	09/28/98	
7	ESTEVEZ,ISABEL	PRESCHOOL		TEACHER	01/07/02	
8	DALTORIO,LEIGH	ROBINSON		TEACHER	02/02/04	
9	SMITH,LAUREN	PRESCHOOL	*	TEACHER	05/17/04	EDP/Preschool Asst. 5/17/04
10	WRIGHT,STEPHANIE	PRESCHOOL		TEACHER	09/07/04	
11	DUENAS,JESSICA	PRESCHOOL		TEACHER	08/28/07	
11	ESCOTO,SHEREE	PRESCHOOL		TEACHER	08/28/07	
11	GERVAIS,JANE	PRESCHOOL		TEACHER	08/28/07	
11	KLAUS,HEATHER	PENNEKAMP		TEACHER	08/28/07	
12	DANEI,MARYAM	PRESCHOOL		TEACHER	11/01/07	
13	STEWART,MILDRED	MEADOWS		TEACHER	04/21/08	
14	CAUSEY,TAMMYLYNN	GRAND VIEW		TEACHER	08/26/08	
14	DISPOTO,CHARLENE	PRESCHOOL		TEACHER	08/26/08	
14	FALLAS,FLORIBETH	PRESCHOOL		TEACHER	08/26/08	
14	GALAVIZ,AMY	PRESCHOOL		TEACHER	08/26/08	
14	HORTON,KELLEE	PRESCHOOL		TEACHER	08/26/08	
15	CARIC,JESSICA	PRESCHOOL		TEACHER	08/26/08	
16	ACKERMAN,PATRICIA	PRESCHOOL		TEACHER	01/05/09	
16	BITUIN,JENNIFER	PRESCHOOL		TEACHER	09/01/09	
17	MAMAKOS,KAREN	PRESCHOOL		TEACHER	10/05/09	

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22.

CLERICAL ASSISTANT

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	KAWAMOTO,HELEN	MBMS	*	CLERICAL ASSISTANT	10/11/01	IA 10/11/01

* = Merit System Article 14.01 E

(*) = Position Bumped, *Italic* = Previous position held but not eligible under 14.01 E

COMPUTER LAB SPECIALIST

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	MCLELLAN, LAURIE	GRAND VIEW	*	COMPUTER LAB SPEC	03/24/85	IA 3/24/85
2	BRUNKHARDT, NORMA	GRAND VIEW		COMPUTER LAB SPEC	01/24/96	
3	PLATA, GEORGINA	MEADOWS		COMPUTER LAB SPEC	04/03/00	
4	MISHLER, TIGHE	MCHS	*	COMPUTER LAB SPEC	10/18/04	Spec Ed I.A. 10/18/04
5	LONG, KATHRYN	PENNEKAMP		COMPUTER LAB SPEC	09/07/05	
6	JOHNSON, WENDY	ROBINSON		COMPUTER LAB SPEC	03/16/06	
7	LEE, CHRISTINA	PACIFIC		COMPUTER LAB SPEC	11/30/09	

* = Merit System Article 14.01 E

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24.

FISCAL/TECHNOLOGY

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	TOTH, JONATHAN	MCHS		ACCOUNTANT	04/21/03	
2	VERITY, KRISTIN	BUSINESS OFFICE		ACCOUNTANT	08/22/05	
3	MARA, JIJI	BUSINESS OFFICE		ACCOUNTANT	11/03/08	
1	SAPIRO, EVELYN	BUSINESS OFFICE		ACCOUNTING SPECIALIST	02/05/90	
2	EVANS, SHIRLEY	BUSINESS OFFICE		ACCOUNTING SPECIALIST	07/20/92	
3	ANGLE, TRACY	STUDENT SERV.	*	ACCOUNTING SPECIALIST	03/01/02	IA Spec Ed Asst. 3/1/02
1	PAGE, ROBIN	BUSINESS OFFICE		SENIOR ACCOUNTANT	10/17/97	Accountant 10/17/97
1	ALVAREZ, ELVA	MTIS		SYSTEMS TECHNICIAN	12/15/98	
2	DAVIDSON, JEFFREY	MTIS		SYSTEMS TECHNICIAN	07/07/99	
3	WILSON, ALEX	MTIS		SYSTEMS TECHNICIAN	08/28/06	
1	AMARAL, EMILY MARIE	MTIS	*	TECH RESOURCE ASST	09/13/88	Clerical Asst. 8/30/90, IA 9/13/88
2	THOR, DILAYLA	MTIS	*	TECH RESOURCE ASST	09/20/93	Clerical Asst. 9/5/95, Bus Driver 9/20/93

* = Merit System Article 14.01 E

(*) = Position Bumped, *Italic* = Previous position held but not eligible under 14.01 E

FOOD SERVICE

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	DELGADO, GUADALUPE	MCHS	*	COOK-BAKER	10/14/91	Sat. Kitch. Oper. I 10/25/95, FS Asst. I 10/14/91
2	RODRIGUEZ, DONNA	MBMS		COOK-BAKER	04/14/08	
1	WHETHAM, MARSHA GAIL	PENNEKAMP	*	SAT KITCH OPER II	11/05/84	Cook/Baker 12/1/86, FS Asst. II 3/1/85, FS Asst. I 11/5/84
1	STRUWVE, REYNA	ROBINSON	*	SAT KITCH OPER I	11/07/88	FS Asst. I 11/7/88
2	YEARGAIN, SHARON	MEADOWS	*	SAT KITCH OPER I	09/19/94	FS Asst. I 9/19/94
3	MEDEROS, JUANITA	GRAND VIEW	*	SAT KITCH OPER I	01/19/00	FS Asst. I 1/19/00
4	JAREONTUMNUKIT, ACHARA	PACIFIC	*	SAT KITCH OPER I	10/16/00	FS Asst. I 10/16/00
5	RICE, ROBIN	PRESCHOOL	*	SAT KITCH OPER I	11/12/08	FS Asst. I 11/12/08
1	MCNEELEY, LOIS IDA	MCHS	*	FS ASST II	11/05/84	FS Asst. I 11/5/84
2	ORNER, SUSAN C	MCHS	*	FS ASST II	10/21/92	Food Prod. Ldr. 5/5/97 , FS Asst. I 10/21/92
3	OSBORNE, PATRICIA	MCHS	*	FS ASST II	11/23/92	FS Asst. I 11/23/92

* = Merit System Article 14.01 E

(*) = Position Bumped, **Italic** = Previous position held but not eligible under 14.01 E

FOOD SERVICE

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	WOLFE,HILDA	MBMS		FS ASST I	10/29/90	
2	FIGUEROA,GLORIA	MCHS		FS ASST I	09/09/96	
3	ESQUIAQUI,AUDITA	MBMS		FS ASST I	01/06/97	
4	CAMPBELL,WENDY	MCHS		FS ASST I	09/29/97	
5	LAWSON,BEVERLY	MCHS		FS ASST I	04/21/98	
6	WARNER,JAMES	MBMS		FS ASST I	09/08/98	
6	WILLIAMS,SHIRLEY	MCHS		FS ASST I	09/08/98	
7	LOZA,MARIA	MCHS		FS ASST I	10/07/98	
8	BURKHEAD,EVELIA	MCHS		FS ASST I	03/08/99	
8	HANDRAWATI,YAYAH	MBMS		FS ASST I	03/08/99	
9	STRUTHERS,PATRICIA	MBMS		FS ASST I	10/06/99	
10	BALLON,ALTAGRACIA	MBMS		FS ASST I	02/08/00	
11	CHANEY,STEPHANIE	MCHS		FS ASST I	03/15/00	
12	GILPIN,ALICIA	MCHS		FS ASST I	04/01/00	
13	SULASTINI,WATI	MBMS		FS ASST I	09/05/01	
14	ZAPATA,ARCELIA	MCHS		FS ASST I	10/23/01	
15	CAMBEROS,HILDA	MBMS		FS ASST I	02/24/03	
16	BRYANT,BETTIE	ROBINSON		FS ASST I	12/06/04	
17	YEPREMIAN,RITA	MBMS		FS ASST I	01/10/06	
18	MIRANDA,JOSIE	MCHS		FS ASST I	03/07/06	
19	STRUTHERS,HALEY	PACIFIC		FS ASST I	04/03/06	
20	ANDERSON,SHANNON	PENNEKAMP		FS ASST I	08/30/06	
20	JOHN,JENEE	MCHS		FS ASST I	08/30/06	
20	JOYA,CECILIA	MBMS		FS ASST I	08/30/06	
21	CORRAL,ARNOLD	MCHS		FS ASST I	10/09/06	
22	WADE,VIVIAN	PENNEKAMP		FS ASST I	11/08/06	
23	DAROWISH,MARIZA	GRAND VIEW		FS ASST I	04/14/08	
24	DAVIS,ERICKA	GRAND VIEW		FS ASST I	11/17/08	
25	SERRANO,PATRICIA	PACIFIC		FS ASST I	12/08/08	
25	TAKUSHI,CLARINE	ROBINSON		FS ASST I	12/08/08	
26	LEU,BELLA	MEADOWS		FS ASST I	12/16/08	

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27.

HEALTH ASSISTANT

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	MRACEK,NELLY	ROBINSON	*	HEALTH ASSISTANT	09/28/84	IA 9/28/84
2	WILSON,JANET	MBMS		HEALTH ASSISTANT	10/02/89	
3	KIM,DONNA	PACIFIC	*	HEALTH ASSISTANT	11/04/91	IA 11/4/91
4	KAHL,DIANA	MEADOWS		HEALTH ASSISTANT	09/07/99	
5	HARRIS,JOSEPHINE	MCHS		HEALTH ASSISTANT	09/21/99	
6	GUTIERREZ,MARY	MCHS		HEALTH ASSISTANT	10/10/00	
7	MEEK,ANDREA	PRESCHOOL		HEALTH ASSISTANT	02/04/02	
8	DAVIS,GALE	PENNEKAMP		HEALTH ASSISTANT	02/01/03	
9	SODEIKA,PAULA	GRAND VIEW		HEALTH ASSISTANT	02/05/07	
10	FERRAN,COLETTE	MBMS	*	HEALTH ASSISTANT	08/29/07	Spec Ed IA 08/29/07
11	DE GARCIA,MARTHA	GRAND VIEW		HEALTH ASSISTANT	04/02/08	

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28.

INSTRUCTIONAL ASSISTANT

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	CUNNINGHAM,KAREN	MCHS		INSTRUCTIONAL ASST	12/04/90	

* = Merit System Article 14.01 E

(*) = Position Bumped, *italic* = Previous position held but not eligible under 14.01 E

29.

INSTRUCTIONAL ASSISTANT -

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	DEGARCIA, MARTHA	STUDENT SERV.		HEALTH CARE SPECIALIST	02/05/08	
2	RUDINICA, BRITTANY	STUDENT SERV.		HEALTH CARE SPECIALIST	11/20/09	
1	ROY, JAN	PRESCHOOL	*	INST ASST, IBI	10/22/90	Receptionist 2/7/96, IA 10/22/90, Spec Ed. 02/08/96
2	ADAMS, MICHELLE	MBMS	*	INST ASST, IBI	09/28/92	IA Spec Ed Asst. 9/2/00, Voc Spec 9/28/92
3	CAMACHO, MABEL	ROBINSON	*	INST ASST, IBI	03/21/95	IA ESL 03/21/95
4	WATKINS, HEIDI	MBMS	*	INST ASST, IBI	09/08/95	IA 9/8/95, Spec Ed IA 08/30/06
5	LECOUR, ANNAMARIE	PRESCHOOL	*	INST ASST, IBI	01/03/01	Spec Ed IA 01/03/01
6	LANDAVERDE, AMBER	GRAND VIEW	*	INST ASST, IBI	04/18/01	EDP/Preschool Asst 4/18/01, Spec Ed IA 01/09/06
7	WILSON, LYNN	MBMS	*	INST ASST, IBI	09/05/01	IA 9/5/01, Spec Ed IA 10/17/05
8	HENRIQUEZ, INGRID	PACIFIC	*	INST ASST, IBI	09/03/03	Spec Ed IA 09/03/03
9	FOLEY, ALICIA	MCHS	*	INST ASST, IBI	09/26/03	PE Asst 09/26/03
10	PELLIGRINO, ANGIE	PRESCHOOL	*	INST ASST, IBI	09/02/04	EDP/Preschool Asst. 9/2/04
11	STIMAC, CYNTHIA	PRESCHOOL	*	INST ASST, IBI	10/13/04	FS Asst I 10/13/04, Spec Ed 08/30/06
12	FOX, KEVIN	MBMS	*	INST ASST, IBI	09/25/06	Health Care Spec 09/25/06
13	OJEDA, MALISA	PRESCHOOL		INST ASST, IBI	05/14/07	
14	LOZA, ESTELA	PRESCHOOL	*	INST ASST, IBI	09/27/07	Spec Ed IA 09/27/07
15	SCOTTON, MARTHA	PACIFIC	*	INST ASST, IBI	03/17/08	Spec Ed IA 03/17/08
16	MARES, EMILY	MCHS		INST ASST, IBI	08/27/08	
17	METOYER, ADRIAN	MBMS		INST ASST, IBI	04/03/09	
18	ANDERSON, DANIELLE	PACIFIC		INST ASST, IBI	09/02/09	
18	GREEN, LAVON	PACIFIC		INST ASST, IBI	09/02/09	
19	TRUE, JENNIFER	MBMS		INST ASST, IBI	11/09/09	
1	HASLOP, MARK	MBMS		INST ASST, INST MUSIC	09/08/04	
1	MCCORMICK, MARK	MCHS		CHORAL MUSIC ACCOMP.	11/07/07	
2	GLOR, GORDON	MBMS		CHORAL MUSIC ACCOMP.	11/12/08	
1	MCKEEGAN, ROBERT	MBMS		INST ASST, PE	09/11/87	
2	BANGASSER, EDWARD	MBMS		INST ASST, PE	12/03/96	
1	COOPER, TIMOTHY P.	MCHS		ATHLETIC TRAINER - MCHS	08/25/97	

* = Merit System Article 14.01 E

(*) = Position Bumped, **Italic** = Previous position held but not eligible under 14.01 E

INSTRUCTIONAL ASSISTANT- SPECIAL EDUCATION

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	HOFFMAN,ALANA	GRAND VIEW	*	INST ASST, SPEC ED	10/13/81	IA Spec Ed 10/13/81, Speech/Lan. Path Asst 01/15/06
2	BURK,PATRICIA	MBMS	*	INST ASST, SPEC ED	09/11/90	Vocational Spec. 09/11/90
3	SWADER,JODIE L	MCHS		INST ASST, SPEC ED	10/18/90	
4	KAHLER,AMELIA	PRESCHOOL	(*)	INST ASST, SPEC ED	10/23/90	(*Receptionist 11/9/98)
5	MARTINEZ,SYLVIA	MCHS		INST ASST, SPEC ED	02/05/91	
6	HILL,IWALANI	MBMS	*	INST ASST, SPEC ED	11/01/91	IA 11/1/91
6	SCHROEDER,YOLANDA		*	INST ASST, SPEC ED	11/01/91	Voc Spec. 11/01/91, IA 09/29/09
7	HOLDEN,DEBORAH	MCHS	*	INST ASST, SPEC ED	11/02/92	IA 11/2/92
8	DANIELS,PAULA	PENNEKAMP	*	INST ASST, SPEC ED	11/22/93	IA 11/22/93
9	CARTLAND,LADONNA	GRAND VIEW	*	INST ASST, SPEC ED	01/25/94	Voc Spec. 01/25/94, IA 09/29/09
10	PORTER,ELIZABETH	MBMS		INST ASST, SPEC ED	05/22/95	
11	CUMMINGS,TERRI	PRESCHOOL	*	INST ASST, SPEC ED	09/18/96	IA 9/18/06
12	SHIPLEY,ERIC	MBMS	*	INST ASST, SPEC ED	09/14/98	EDP/Preschool Asst 9/14/98
13	HULLIBARGER,CAM	ROBINSON		INST ASST, SPEC ED	09/30/98	
14	GALINDO,DARLENE	MCHS	*	INST ASST, SPEC ED	10/01/98	IA 10/1/98
15	STILLIANS,NANCY	MCHS	*	INST ASST, SPEC ED	10/12/98	IA 10/12/98
16	SILVA,DIANE	MBMS	*	INST ASST, SPEC ED	05/26/99	IA 5/26/99
17	SULC,CINDY	GRAND VIEW	*	INST ASST, SPEC ED	09/08/99	IA 9/8/99
18	WILHITE,LORIE	MEADOWS	*	INST ASST, SPEC ED	09/13/99	IA 9/13/99
19	KELLY,JUDY	PENNEKAMP	*	INST ASST, SPEC ED	10/18/99	IA 10/18/99
20	ANDERSON,TERRI	MBMS		INST ASST, SPEC ED	09/06/00	
20	LOWERRE,VICTORIA	PACIFIC		INST ASST, SPEC ED	09/06/00	
20	SHARP,CYNTHIA	MEADOWS	*	INST ASST, SPEC ED	09/06/00	IA 9/6/00
21	SCHOLLEE,WILMA	GRAND VIEW		INST ASST, SPEC ED	09/22/00	
22	PAYNE,JUNE	MCHS	*	INST ASST, SPEC ED	01/11/01	Vocational Spec.
23	GONZALEZ,CLAUDIA	MCHS	*	INST ASST, SPEC ED	02/26/01	IA PE 2/26/01
24	FLEMING,LINDA	PRESCHOOL		INST ASST, SPEC ED	03/26/01	
25	DELGADO,MICHAEL	PENNEKAMP	*	INST ASST, SPEC ED	05/01/01	EDP/Preschool Asst 5/1/01
26	MCSHANE,COQUETTE	MEADOWS	*	INST ASST, SPEC ED	09/05/01	IA 9/5/01
27	MEDEROS,LINDA	GRAND VIEW		INST ASST, SPEC ED	09/13/01	
28	ROMEIN,JANET	MCHS	*	INST ASST, SPEC ED	10/22/01	IA 10/22/01
29	HARDEN,LESLIE	MBMS		INST ASST, SPEC ED	11/05/01	

* = Merit System Article 14.01 E

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INSTRUCTIONAL ASSISTANT- SPECIAL EDUCATION

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
30	RAY,GREGORY	MCHS	*	INST ASST, SPEC ED	04/08/02	IA 4/8/02
31	BERTOZZI,JESSIE	MBMS	*	INST ASST, SPEC ED	09/04/02	EDP/Preschool Asst. 9/4/02
31	GERMANI,MICHELE	MBMS		INST ASST, SPEC ED	09/04/02	
32	LATIF, RUKHSANA	MCHS		INST ASST, SPEC ED	03/11/03	
33	GIOVATI, ISABEL	MEADOWS		INST ASST, SPEC ED	09/03/03	
33	MARKHAM, KURT	MCHS		INST ASST, SPEC ED	09/03/03	
33	PIKE, MARTI	MCHS		INST ASST, SPEC ED	09/03/03	
34	VAUGHAN, REBECCA	PENNEKAMP		INST ASST, SPEC ED	09/29/03	
35	MUHLBACH, KERRY	MCHS		INST ASST, SPEC ED	11/10/03	
36	BIERNAT, CARMEN	MCHS		INST ASST, SPEC ED	11/12/03	
37	SEVILLA, JULIA	MCHS		INST ASST, SPEC ED	10/18/04	
38	FREHLING, MARY	MCHS		INST ASST, SPEC ED	11/15/04	
39	STEARNS, CRYSTAL	MBMS		INST ASST, SPEC ED	09/07/05	
39	ALLEN, THERESA	MEADOWS		INST ASST, SPEC ED	09/07/05	
40	DAVIS, DIETRICH	MCHS		INST ASST, SPEC ED	09/26/05	
41	STEWART, LISA	MBMS		INST ASST, SPEC ED	11/01/05	
42	TADROS, DENA	MEADOWS		INST ASST, SPEC ED	05/01/06	
43	FRIAS, ELIZABETH	PRESCHOOL		INST ASST, SPEC ED	05/03/06	
44	CHASE, GRACE	MCHS		INST ASST, SPEC ED	10/03/06	
45	BEVERLY, STEPHANIE	GRAND VIEW		INST ASST, SPEC ED	05/21/07	
46	ESSLINGER, KIMBERLY	MEADOWS		INST ASST, SPEC ED	08/29/07	
47	WU, MICHELLE	MBMS		INST ASST, SPEC ED	09/24/07	
48	VIRGEN, ROXANA	MBMS		INST ASST, SPEC ED	10/23/07	
49	FALCO, APRIL	MBMS		INST ASST, SPEC ED	12/21/07	
50	JOHNSON, DAVID	MBMS		INST ASST, SPEC ED	01/07/08	
50	MARTINEZ, KAREN	GRAND VIEW		INST ASST, SPEC ED	01/07/08	
50	TRUXTON, MEGAN	PRESCHOOL		INST ASST, SPEC ED	01/07/08	
51	KERSENBOOM, LISA	MBMS		INST ASST, SPEC ED	01/29/08	
52	KNOCKE, DALLAS	MBMS		INST ASST, SPEC ED	03/24/08	
53	MCGHEE, SANDRA	MBMS		INST ASST, SPEC ED	01/28/09	
54	KLAHR, SUSAN	PRESCHOOL		INST ASST, SPEC ED	09/02/09	
55	GALLAGHER, BRETT	PRESCHOOL		INST ASST, SPEC ED	10/06/09	
56	ANDERSON, NANCIE	PACIFIC		INST ASST, SPEC ED	10/19/09	
57	EVANS, MIKA	MBMS		INST ASST, SPEC ED	11/30/09	

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LANDSCAPE

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	BECERRA,RIGOBERTO	M&O	*	LANDSCAPE CREW LEADER	10/10/85	Land. Oper. Tech. 5/26/89, Oper. Wrk. 10/10/85
1	CAMPOS,JOSE RIGOBERTO	M&O	*	LANDSCAPE OPER TECH	08/27/84	Oper. Wrk. 8/27/84
2	JUAREZ,GERARDO	M&O	*	LANDSCAPE OPER TECH	09/01/84	Oper. Wrk. 9/1/84
3	MORENO,MIGUEL	M&O	*	LANDSCAPE OPER TECH	06/02/89	Oper. Wrk. 6/2/89
4	PENESA,TUJAFUAINA BEN	M&O	*	LANDSCAPE OPER TECH	04/03/97	Land. Oper. Wrkr. 4/3/97
1	OTERO,REFUGIO	M&O	(*)	LANDSCAPE OPER WORKER	09/01/98	(*Land. Oper. Wrk. 11/5/99), Oper. Wrk. 9/1/98

* = Merit System Article 14.01 E

(*) = Position Bumped, *Italic* = Previous position held but not eligible under 14.01 E

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LIBRARY MEDIA SPECIALIST

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	KALENIK,DEBRA	MBMS		LIBRARY MEDIA SPEC	01/24/96	
2	SNIVELY,HEIDI	GRAND VIEW		LIBRARY MEDIA SPEC	11/01/99	
3	LIMBACH-JONES,JULIE	PACIFIC		LIBRARY MEDIA SPEC	10/02/00	
4	COSTA,STACIA	PENNEKAMP	*	LIBRARY MEDIA SPEC	02/05/02	IA 2/5/02
5	PRIMM,CHRISTINE	MEADOWS		LIBRARY MEDIA SPEC	03/22/06	
6	MATSUYAMA,YUKARI	ROBINSON		LIBRARY MEDIA SPEC	12/09/08	

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34.

MAINTENANCE

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	JOZEFECICK, EDWARD	M&O		BUILD TRADES TECH	03/11/99	
2	BENNETT, STEVEN	M&O		BUILD TRADES TECH	09/22/08	
1	JORGENSEN, RODNEY A	M&O	*	BUILD TRADES SPEC	09/16/74	Land. Oper. Tech. 9/5/78, Oper. Wrk. 5/1/75
2	JARVIS, BRUCE	M&O	*	BUILD TRADES SPEC	10/08/76	Land. Oper. Tech. 2/1/79, Oper. Wrk. 10/8/76
3	POWERS, TADD	M&O	(*)	BUILD TRADES SPEC	09/01/98	(*Land. Oper. Tech. 4/15/02), Land. Oper. Wrkr. 1/1/99, Oper. Wrk. 9/1/98
4	POTVIN, DENNIS	MCHS		BUILD TRADES SPEC	08/17/09	
1	BARRETO, EDUARDO	M&O	*	BUILDING MAINT WORKER	08/28/97	Oper. Wrk. 08/28/97 Warehouse Del. Driver 01/02/07
2	MAHER, JOHN	M&O	*	BUILDING MAINT WORKER	03/18/02	Oper. Wrk. 03/18/02

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OCCUPATIONAL THERAPIST

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	ZOPEL,WENDY	STUDENT SERV.		OCCUPATIONAL THERAPIST	03/15/04	
2	ROGERS,CARLY	STUDENT SERV.		OCCUPATIONAL THERAPIST	07/01/06	
3	SOKOL,CAREY	STUDENT SERV.		OCCUPATIONAL THERAPIST	07/17/06	
4	DUNLAP,JULIA	STUDENT SERV.		OCCUPATIONAL THERAPIST	07/28/09	
PHYSICAL THERAPIST						
1	FOX,SARA	STUDENT SERV.		PHYSICAL THERAPIST	10/03/05	

* = Merit System Article 14.01 E

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OFFICE SPECIALIST

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	LAMB, MARIE	HR	*	OFFICE SPECIALIST	08/14/95	Clerical Asst. 8/26/98, <i>School Office Mngr. 8/19/96, Staff Sec. 8/14/95</i>
2	RICKARD, SHIRLEY	PACIFIC	*	OFFICE SPECIALIST	11/06/96	Clerical Asst. 1/16/96
3	GLUNT, MARY	MCHS	*	OFFICE SPECIALIST	03/06/97	IA 3/6/97, Spec Ed IA 09/05/01
4	STRICKLEY, CAROL	ROBINSON	*	OFFICE SPECIALIST	09/08/97	IA 9/8/97
5	HILL, GERTRUDE	PENNEKAMP	*	OFFICE SPECIALIST	08/16/99	(L) Staff Sec. 8/16/99
6	REDDINGTON, LINDA	STUDENT SRV.		OFFICE SPECIALIST	12/06/99	
7	BENKE, SHELLEY	GRAND VIEW	*	OFFICE SPECIALIST	09/11/00	IA 9/11/00
8	NAVARRO, PATRICIA	MEADOWS	*	OFFICE SPECIALIST	10/08/01	Clerical Asst. 9/3/02, IA 10/8/01
9	STEINMEIER, GAYLE	MBMS		OFFICE SPECIALIST	09/24/02	
10	LAWRENCE, CHARLENE	ED. SERVICES		OFFICE SPECIALIST	11/04/02	

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OPERATIONS WORKER

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	BROWN, RONALD	MCHS	(*)	OPERATIONS CREW LEADER	12/08/98	(*Oper. Crew Ldr. 3/22/99), Oper. Wrk. 12/8/98
1	OTTE, MATTHEW	MCHS		SWIMMING POOL CUSTODIAN	10/24/08	
1	CHOI, MARVIN UN	MCHS		OPERATIONS WORKER	01/27/81	
2	TWOMBLY, TAMMY LEE	MCHS	*	OPERATIONS WORKER	03/17/81	<i>School Oper. Team Ldr. 9/10/92</i>
3	DEBOW, STEPHAN	MCHS		OPERATIONS WORKER	07/17/89	
4	BALDERAS, FERNANDO	MCHS		OPERATIONS WORKER	02/01/94	
4	MORENO, GILBERTO D.	MCHS		OPERATIONS WORKER	02/01/94	
5	RODRIGUEZ, PHILIP	MEADOWS	*	OPERATIONS WORKER	06/10/96	Warehouse Deliver Driver 10/23/08
6	KACHERWSKI, MICKEY	ROBINSON		OPERATIONS WORKER	09/04/96	
7	BURRELL, TYREE	GRAND VIEW		OPERATIONS WORKER	04/23/98	
8	KING, JERRY	GRAND VIEW		OPERATIONS WORKER	09/01/98	
9	HOLMES, ROY	MCHS		OPERATIONS WORKER	06/21/99	
10	RUIZ, MODESTO	MBMS		OPERATIONS WORKER	07/01/99	
11	ARRANAGA, GERARDO	M&O		OPERATIONS WORKER	08/02/99	
12	DIXON, TYRON	PACIFIC		OPERATIONS WORKER	08/16/99	
13	MADRID, ROXANNE	PACIFIC	*	OPERATIONS WORKER	09/08/99	FSA 09/08/99
14	DIAZ, GLORIA	MBMS	*	OPERATIONS WORKER	01/24/06	FSA1 01/24/06
15	FABIAN, MARTIN	MCHS		OPERATIONS WORKER	04/09/07	
16	CARLO, ANTHONY	MCHS		OPERATIONS WORKER	04/16/07	
16	GORDON, BENNY	MBMS		OPERATIONS WORKER	04/16/07	
17	MAHER JR., JOHN	PENNEKAMP		OPERATIONS WORKER	06/25/07	
18	COUSIN, MAURICE	PRESCHOOL		OPERATIONS WORKER	08/27/07	
19	MARTINEZ, DAVID	M&O		OPERATIONS WORKER	07/07/08	

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38.

SCHOOL OFFICE MANAGER

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	SNOOK,DEBORAH	PENNEKAMP	*	SCHOOL OFFICE MANAGER	10/27/86	IA 10/27/86, Cler Asst 10/27/86, Spec Ed. 09/07/05
2	WIANECKI,JONI	ROBINSON	*	SCHOOL OFFICE MANAGER	10/07/93	Office Specialist 8/26/04, Clerical Asst. 8/28/95, IA 10/7/93
3	JOHNSON,JANET	MBMS		SCHOOL OFFICE MANAGER	03/20/98	
4	POJE,KATHERN	GRAND VIEW	*	SCHOOL OFFICE MANAGER	11/02/98	IA 11/2/98
5	PESICH,BARBARA	MEADOWS	*	SCHOOL OFFICE MANAGER	03/08/99	Office Specialist 3/8/99
6	HOWAT,SUZANNE	PACIFIC	*	SCHOOL OFFICE MANAGER	10/03/05	Spec Ed. IA 10/03/05
7	SPOERL,NADINE	PRESCHOOL		SCHOOL OFFICE MANAGER	10/22/07	

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SCHOOL OPER TEAM LEADER

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	MOORE, JACK	MEADOWS	*	SCHOOL OPER TEAM LEAD	09/15/88	Oper. Wrk. 9/15/88
2	GAINES, RICHARD	ROBINSON	*	SCHOOL OPER TEAM LEAD	10/01/90	Oper. Wrk. 10/1/90
3	AGUILAR, RUBEN	MBMS	*	SCHOOL OPER TEAM LEAD	11/16/91	Oper. Wrk. 11/16/91
4	TIANGSON, NELSON V	PENNEKAMP	*	SCHOOL OPER TEAM LEAD	12/03/92	Oper. Wrk. 12/3/92
5	MONTAYA, RAUL	PRESCHOOL	*	SCHOOL OPER TEAM LEAD	04/30/97	Oper. Wrk. 4/30/97
6	BERRY, DEVIN	GRAND VIEW	*	SCHOOL OPER TEAM LEAD	01/20/98	Oper. Wrk. 1/20/98
7	KING, LAWAI	PACIFIC	*	SCHOOL OPER TEAM LEAD	11/08/99	Oper. Wrk. 11/08/99

* = Merit System Article 14.01 E

(*) = Position Bumped, *italic* = Previous position held but not eligible under 14.01 E

TRANSPORTATION/WAREHOUSE

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	Previous Position Held
1	MARQUEZ, EDDIE	M&O	*	MECH/TRANSP TECHNICIAN	09/01/84	Land. Tech. 9/1/84, Oper. Wrk. 9/1/84
1	FRANCO, SAMUEL	M&O	*	WAREHOUSE DELIVERY DRIVER	01/13/93	Oper. Wrk. 1/13/93, Storekeeper 03/22/07

* = Merit System Article 14.01 E

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4.

RE-EMPLOYMENT

Rank	Name	Site	Previous Position	Job Title	Original Hire Date	39 month Re-Hire
1	ADAMS,BRIAN			COMPUTER LAB SPECIALIST	11/14/08	9/19/2012
1	DUFF,MARIA		*	EDP/PRESCHOOL TEACHER	09/11/95	1/8/2011
1	VAZQUEZ,MARIA			FS ASST I	03/03/97	8/23/2011
2	WORLEY,MARGARET			FS ASST I	10/18/99	3/7/2010
3	SHAMPINE,SYLVIA			FS ASST I	04/25/05	2/15/2011
1	CRIST,ARNOLDINE			INSTRUCTIONAL ASST	12/17/79	9/19/2012
2	WOLCOTT,MARGARET			INSTRUCTIONAL ASST	09/11/80	9/19/2012
3	MAC EACHERN,ANN			INSTRUCTIONAL ASST	09/18/85	9/19/2012
4	STRONG,YURIKO			INSTRUCTIONAL ASST	09/14/88	9/19/2012
5	CATELLA,GINA			INSTRUCTIONAL ASST	09/07/90	9/19/2012
5	KRIKORIAN,CYNTHIA			INSTRUCTIONAL ASST	09/07/90	9/19/2012
6	CUNNINGHAM,KAREN			INSTRUCTIONAL ASST	12/04/90	9/19/2012
7	HUDDLESTON,JANICE			INSTRUCTIONAL ASST	11/01/91	9/19/2012
7	SCHROEDER,YOLANDA		*	INSTRUCTIONAL ASST	11/01/91	9/19/2012
8	MCELWAIN,MARGARET			INSTRUCTIONAL ASST	01/11/93	9/19/2012
9	DANIELS,PAULA			INSTRUCTIONAL ASST	11/22/93	9/19/2012
10	CARTLAND,LADONNA		*	INSTRUCTIONAL ASST	01/25/94	9/19/2012
11	SINDELAR,BARBARA			INSTRUCTIONAL ASST	09/12/94	9/19/2012
12	RICKLES,BONNIE			INSTRUCTIONAL ASST	09/16/94	9/19/2012
13	CRAMPTON,JUNE			INSTRUCTIONAL ASST	09/27/94	9/19/2012
14	OWENS,SUSAN			INSTRUCTIONAL ASST	12/05/94	9/19/2012
15	CAMBRA,LYNETTE			INSTRUCTIONAL ASST	09/11/95	9/19/2012
16	CROSS,NANCY			INSTRUCTIONAL ASST	09/09/96	9/19/2012
17	CUMMINGS,TERRI			INSTRUCTIONAL ASST	09/18/96	9/19/2012
18	DOMARADZKA,ANNA			INSTRUCTIONAL ASST	01/13/97	9/19/2012
19	MILLEA,JANICE			INSTRUCTIONAL ASST	10/13/97	9/19/2012
20	GREGOIRE,LENA			INSTRUCTIONAL ASST	10/05/98	9/19/2012
21	MADRID,JANINE			INSTRUCTIONAL ASST	10/16/01	9/19/2012

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42.

E. **CONSENT ITEM:**

14. **TITLE:** Business - Purchase Orders

BACKGROUND: The attached business item is standard. A listing of purchase orders to date is attached. Per Board directive, an explanation is included for each Purchase Order exceeding \$5,000.00.

ACTION RECOMMENDED: Ratify purchase orders to date.

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: January 13, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

Manhattan Beach Unified School District - Business Services Division

Board List Purchase Orders Report

Purchase Orders/Buyouts To The Board for Ratification From: November 7 - December 10, 2009

Purchase Orders/Buyouts in Excess of \$100.00 To Be Ratified

District - 75333 Manhattan Beach USD

PO Issue Date	PO #	Change Order #	Vendor Name	Description	Department/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	PO Amount
13-Nov-09	17725	2	13-Nov-09 Office Depot	OFFICE SUPPLIES	Mira Costa,discretionary	01.0	00000.0	17153	10000	4310	9000100	164.63
3-Sep-09	17856	2	2-Dec-09 Allegro Music	MUSICAL INSTRUMENTS/SUPP	Music Donations	01.0	90401.0	17201	10000	4310	0000112	3,000.00 inc.
16-Jul-09	17820	1	2-Dec-09 Chandler's A/C & Refrigeration	AIR CONDITIONING SERVICE/SYST	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	3,164.63
20-Aug-09	17638	1	2-Dec-09 Howard Industries	ELECTRICAL SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	(1,000.00) dec.
20-Aug-09	17661	1	2-Dec-09 Nexgen	CLEANING SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	82000	4370	0000117	(648.75) dec.
28-Aug-09	17885	1	2-Dec-09 West Coast Batteries	BATTERIES	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	1,000.00 inc.
13-Nov-09	18021		13-Nov-09 Rhinotek	OFFICE MACHINES SUPP/SERVICES	Meadows, PTA	01.0	90220.0	11101	10000	4310	2000400	539.97
13-Nov-09	18035		13-Nov-09 Pacific Coachways	BUSES	Meadows, PTA	01.0	90220.0	11101	10000	5812	2000400	1,840.00
17-Nov-09	18036		17-Nov-09 Xerox - The Document Company	OFFICE MACHINES SUPP/SERVICES	Mira Costa,discretionary	01.0	00000.0	00000	75500	4350	9000100	1,218.16
10-Nov-09	18037		10-Nov-09 Marie Solymski	CONTRACTED SERVICES	Maintenance Yard	01.0	00000.0	00000	82050	5630	0000117	340.00
10-Nov-09	18038		10-Nov-09 Dept of Industrial Relations	FEES, LICENSE	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	630.00
10-Nov-09	18039		10-Nov-09 Hugo Haezaert	Afterschool Enrichment	Pennekamp, PTA	01.0	90245.0	11101	10000	5890	4000400	810.00
10-Nov-09	18040		10-Nov-09 Deborah Delamarer	Afterschool Enrichment	Pennekamp, PTA	01.0	90245.0	11101	10000	5890	4000400	810.00
13-Nov-09	18042		13-Nov-09 Deborah Delamarer	Afterschool Enrichment	Meadows, PTA	01.0	90225.0	11101	10000	5890	2000400	652.50
2-Dec-09	18045		2-Dec-09 Pacific Coachways	BUSES	Meadows, PTA	01.0	90220.0	11101	10000	5812	2000400	967.50
2-Dec-09	18046		2-Dec-09 Pacific Coachways	BUSES	Meadows, PTA	01.0	90220.0	11101	10000	5812	2000400	820.00
2-Dec-09	18047		2-Dec-09 Pacific Coachways	BUSES	Meadows, PTA	01.0	90220.0	11101	10000	5812	2000400	820.00
17-Nov-09	18048		17-Nov-09 Jostens	GRADUATION SUPPLIES	Mira Costa,district-level	01.0	00000.0	11103	10000	4350	9000000	1,160.00
18-Nov-09	18051		18-Nov-09 CDE Press	BOOKS	Title II	01.0	40350.0	11100	10000	4310	0000112	78.45
8-Dec-09	18054		8-Dec-09 California Western Visuals	Smartboards	Pacific, PTA	01.0	90230.0	11101	10000	4400	3000400	16,429.10
8-Dec-09	18054		8-Dec-09 California Western Visuals	Smartboards	Pacific, PTA	01.0	90235.0	11101	10000	4400	3000400	3,162.01
2-Dec-09	18055		2-Dec-09 Stanley Louis Company	SWIMMING POOL SUPP/EQUIP/SERV	Maintenance Yard	01.0	81500.0	00000	81100	4366	0000117	444.00
20-Nov-09	18051		20-Nov-09 Mary Lynn Melver	Afterschool Enrichment	Robinson, PTA	01.0	90255.0	11101	10000	5890	5000400	840.00
2-Dec-09	18062		2-Dec-09 ETS Educational Testing Service	TESTING LABORATORIES	Educational Services	01.0	00000.0	00000	31600	4310	0000112	3,030.00
25-Nov-09	18064		25-Nov-09 Deborah Delamarer	Afterschool Enrichment	Grand View, PTA	01.0	90215.0	11101	10000	5890	1000400	945.00
8-Dec-09	18066		8-Dec-09 Xerox	OFFICE MACHINES SUPP/SERVICES	MBMS,discretionary	01.0	00000.0	11102	10000	4310	8000100	1,200.00
2-Dec-09	18067		2-Dec-09 Pacific Coachways	BUSES	Pacific, PTA	01.0	90230.0	11101	10000	5812	3000400	1,485.00
2-Dec-09	18068		2-Dec-09 3 S Corp	PAPER PRODUCTS AND PAPERBOARD	Meadows, PTA	01.0	90220.0	11101	10000	4310	2000400	118.40
2-Dec-09	18069		2-Dec-09 Trugreen Landscape	LANDSCAPE CONTRACTORS	Maintenance Yard	01.0	00000.0	00000	82050	5630	0000117	850.00
2-Dec-09	18070		2-Dec-09 State Electric	ELECTRICAL CONTRACTORS	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	2,621.00
2-Dec-09	18071		2-Dec-09 Dept of Industrial Relations	ELEVATORS, MAINTENANCE	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	105.00
2-Dec-09	18072		2-Dec-09 AMSCO	GLASS AND GLASS PRODUCTS	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	109.94
2-Dec-09	18073		2-Dec-09 L.A. County Fire Dept	CONTRACTED SERVICES	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	1,240.00
2-Dec-09	18074		2-Dec-09 California Western Visuals	Smartboards	Grand View, PTA	01.0	90210.0	11101	10000	4400	1000400	17,636.27
2-Dec-09	18077		2-Dec-09 Deborah Delamarer	Smartboards	Grand View,SSC funds	01.0	90211.0	11101	10000	4400	1000200	26,017.87
10-Dec-09	18080		10-Dec-09 ACSA	Afterschool Enrichment	Meadows, PTA	01.0	90225.0	11101	10000	5890	2000400	360.00
8-Dec-09	18082		8-Dec-09 Keda LLC	CONFERENCE AND TRAVEL	Superintendent/Board	01.0	00000.0	00000	71100	5220	0000011	788.00
8-Dec-09	18083		8-Dec-09 McGraw-Hill	UNIFORMS	Music Donations	01.0	90401.0	17201	10000	4310	0000112	1,700.00
8-Dec-09	18084		8-Dec-09 Canon Business Solutions	INSTRUCTIONAL SUPPLIES	English Learners	01.0	70500.0	47600	10000	4310	0000112	127.28
8-Dec-09	18085		8-Dec-09 Canon Business Solutions	OFFICE MACHINES SUPP/SERVICES	Pennekamp,Donations	01.0	90440.0	11101	10000	4310	4000400	224.55
8-Dec-09	18086		8-Dec-09 Scantron	TEST/TEST MATERIALS	Grand View, PTA	01.0	90210.0	11101	10000	4310	1000400	315.64
8-Dec-09	18086		8-Dec-09 Canon Business	OFFICE MACHINES SUPP/SERVICES	Grand View,discretionary	01.0	00000.0	11101	10000	4310	1000100	831.66
8-Dec-09	18087		8-Dec-09 Pacific Coachways	BUSES	Music Donations	01.0	90401.0	17201	10000	5812	0000112	3,525.00
8-Dec-09	18088		8-Dec-09 MBUSD - Cafeteria Account	CATERING SERVICES	Superintendent/Board	01.0	00000.0	00000	71500	4350	0000011	291.94
10-Dec-09	18091		10-Dec-09 Hugo Haezaert	Afterschool Enrichment	Pennekamp, PTA	01.0	90245.0	11101	10000	5890	4000400	540.00
10-Dec-09	18092		10-Dec-09 Deborah Delamarer	Afterschool Enrichment	Pennekamp, PTA	01.0	90245.0	11101	10000	5890	4000400	585.00
10-Dec-09	18093		10-Dec-09 Think Social Publishing	CONFERENCE AND TRAVEL	Mira Costa, PTA	01.0	90290.0	11103	10000	5220	9000400	295.00
17-Nov-09	S10-124		17-Nov-09 Eagen Friedman & Fulfrost	CONFERENCE AND TRAVEL	ARRA, IDEA Local Assistance	01.0	33130.0	50610	31100	5220	0000113	900.00
2-Dec-09	S10-129		2-Dec-09 Greenfield Learning	SOFTWARE	ARRA, IDEA Local Assistance	01.0	33130.0	57560	11300	4340	0000113	56,641.98
10-Nov-09	T10-131		10-Nov-09 Dell	OFFICE MACHINES SUPP/SERVICES	Warehouse Stores	01.0	00000.0	00000	00000	9320	0000000	306.01
17-Nov-09	T10-133		17-Nov-09 Insight	OFFICE MACHINES SUPP/SERVICES	MBMS, PTA	01.0	90280.0	00000	24200	4400	8000400	454.82
19-Nov-09	T10-134		19-Nov-09 Dell	COMPUTER SUPP/EQUIP	Mira Costa, PTA	01.0	90290.0	00000	24200	4400	9000400	539.95

44.

Manhattan Beach Unified School District - Business Services Division

PO Issue Date	PO #	Change Order #	Date	Vendor Name	Description	Department/Site	Fund	Res.Prj	Goal	Funcnt	OBJ	Schl/Loc	PO Amount
18-Nov-09	T10-135		19-Nov-09	Insight	COMPUTER SUPP/EQUIP	MBMS, PTA	01.0	90280.0	00000	24200	4400	8000400	451.16
20-Nov-09	T10-136		20-Nov-09	Baracuda Networks	SOFTWARE	Information Technology	01.0	11000.0	00000	24200	4340	0000116	2,658.81
20-Nov-09	T10-136A		20-Nov-09	Fedtel	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	4310	0000116	630.63
2-Dec-09	T10-137		2-Dec-09	Cellular Solutions	TELEPHONE SUPP/EQUIP/SYSTEM	Information Technology	01.0	11000.0	00000	24200	4310	0000116	3,697.83
2-Dec-09	T10-138		2-Dec-09	CSM	CONTRACTED SERVICES	Information Technology	01.0	11000.0	00000	24200	4310	0000116	1,250.00
2-Dec-09	T10-139		2-Dec-09	Package Products and Services	SUBSCRIPTIONS	Information Technology	01.0	11000.0	00000	24200	4340	0000116	4,599.12
8-Dec-09	T10-140		8-Dec-09	Dell	COMPUTER SUPP/EQUIP	Meadows, PTA	01.0	90220.0	11101	10000	4310	2000400	146.25
8-Dec-09	T10-141		8-Dec-09	Apple Computer, Inc.	SOFTWARE	Bill Outside Agency	01.0	90200.0	71100	10000	4310	0000000	2,801.45
8-Dec-09	T10-144		8-Dec-09	Bomgar Corporation	SOFTWARE	Information Technology	01.0	11000.0	00000	24200	4340	0000116	2,215.08
67													172,909.28
67													176,025.16
68	<u>Special Education</u>												
69	10-Nov-09 AT-106A		10-Nov-09	Dynavox Systems	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4400	0000113	7,874.08
70	10-Nov-09 AT-107		10-Nov-09	Ablenet Inc.	MEDIA EQUIPMENT	Student Services	01.0	65000.0	57500	11100	4310	0000113	362.18
71	10-Nov-09 AT-108		10-Nov-09	Inclusive TLC	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4310	0000113	89.34
72	10-Nov-09 AT-109		10-Nov-09	Enabling Devices	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4310	0000113	73.42
73	10-Nov-09 AT-110		10-Nov-09	Accelerations Educational Software	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4310	0000113	500.90
74	10-Nov-09 AT-111		10-Nov-09	R. J. Cooper & Associates	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4310	0000113	290.84
75	10-Nov-09 AT-112		10-Nov-09	Intellifools	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57500	11100	4310	0000113	512.97
76	10-Nov-09 AT-113	1	20-Nov-09	Advanced Keyboard Technologies, Inc.	MEDIA EQUIPMENT	Student Services	01.0	65000.0	57700	11300	4310	0000113	404.98
77	10-Nov-09 S10-125		10-Nov-09	Harcourt Assmt	TEST/TEST MATERIALS	Student Services	01.0	65000.0	57700	31200	4310	0000113	113.17
78	19-Nov-09 S10-126		19-Nov-09	Lingui Systems	TEST/TEST MATERIALS	Student Services	01.0	65000.0	57700	11902	4310	0000113	214.95
79	19-Nov-09 S10-127		19-Nov-09	Harcourt Assmt	TEACHING AIDS	Student Services	01.0	65000.0	57700	11902	4310	0000113	232.66
80	10-Nov-09 T10-132		10-Nov-09	Insight	OFFICE MACHINES SUPP/SERVICES	Student Services	01.0	65000.0	57500	11100	4400	0000113	1,241.17
81	Individual Service Agreements (purchase orders to cover board approved contracts)												11,970.66
82	8-Dec-09 S10-C0201		8-Dec-09	Deborah Ely Budding, Ph.D.	Non Public Agency Services	District-level-K-5	01.0	65000.0	57500	11802	5810	0000051	3,600.00
83	24-Oct-09 S10-C1601	1	8-Dec-09	Roger Light, Ph.D	CONSULTANTS	Student Services	01.0	65000.0	57500	31200	5850	0000113	(3,600.00) dec.
84	24-Nov-09 S10-IC0201		24-Nov-09	Durham Transportation	BUSES	district-level_pre-K	01.0	65000.0	57300	36000	5812	0000049	3,000.00
85	24-Nov-09 S10-IC0202		24-Nov-09	Durham Transportation	BUSES	Undistributed	01.0	65000.0	57500	36000	5812	0000000	315,000.00
86	24-Nov-09 S10-IC0203		24-Nov-09	Durham Transportation	BUSES	Undistributed	01.0	65000.0	57700	36000	5812	0000000	10,000.00
87													328,000.00
88													339,910.66
89	<u>EDPP/Preschool</u>												
91	13-Nov-09 17766		18-Nov-09	Office Depot	OFFICE SUPPLIES	EDP, Pacific	63.0	00100.0	00000	60000	4310	3000000	164.63
92	17-Nov-09 18052		17-Nov-09	Oriental Trading Co., Inc	INSTRUCTIONAL SUPPLIES	Preschool	63.0	00200.0	00000	60000	4310	0000060	108.51
93													273.14
94	<u>Mira Costa Booster Clubs, etc.</u>												
95	2-Dec-09 18043		2-Dec-09	Finn Scientific, Inc.	SCIENTIFIC SUPP/EQUIP	Mira Costa, AP Chemistry	01.0	91120.0	13463	10000	4310	9000500	650.00
97	13-Nov-09 18016		13-Nov-09	Sargent-Walch	SCIENTIFIC SUPP/EQUIP	Mira Costa, AP Physics	01.0	91150.0	13483	10000	4310	9000500	1,609.42
98	17-Nov-09 18015		17-Nov-09	Pasco	SCIENTIFIC SUPP/EQUIP	Mira Costa, AP Physics	01.0	91150.0	13483	10000	4310	9000500	3,249.25
99	18-Nov-09 17752		18-Nov-09	Sax Arts & Crafts	ART SUPP/EQUIP	Mira Costa, Ceramics Club	01.0	91164.0	17123	10000	4310	9000500	2,753.75
100	8-Dec-09 18089		8-Dec-09	ACL/NJCL National Latin Exam	TEST/TEST MATERIALS	Mira Costa, Leadership	01.0	91195.0	11103	10000	4310	9000500	290.00
101	2-Dec-09 18076		2-Dec-09	Copy Shop, The	PRINTING SERVICES	Mira Costa, Leadership	01.0	91195.0	00000	27000	4350	9000500	478.51
102	10-Dec-09 18094		10-Dec-09	Yista, Inc.	LIGHTING SUPP/EQUIP/MAINT/SYST	Mira Costa, PSAT Testing	01.0	91200.0	11103	10000	4310	9000500	500.00
103	2-Dec-09 18075		2-Dec-09	ACT	TESTING LABORATORIES	Mira Costa, PSAT Testing	01.0	91200.0	11103	10000	4310	9000500	2,699.52
104	8-Dec-09 18057		8-Dec-09	Global Transportation Services	BUSES	Mira Costa, Science Field Trips	01.0	91202.0	13403	10000	5812	9000500	375.00
105	17-Nov-09 18034		17-Nov-09	Long Beach Aquarium	FIELD TRIPS	Mira Costa, Science Field Trips	01.0	91202.0	13403	10000	5890	9000500	1,200.00
106	8-Dec-09 18056		8-Dec-09	Global Transportation Services	BUSES	Mira Costa, Science Field Trips	01.0	91202.0	13403	10000	5812	9000500	1,500.00
107	8-Dec-09 18063		8-Dec-09	Carolina Biological Supply Co.	SCIENTIFIC SUPP/EQUIP	Mira Costa, Science Lab	01.0	91204.0	13403	10000	4310	9000500	259.81
108	17-Nov-09 18044		8-Dec-09	Finn Scientific, Inc.	SCIENTIFIC SUPP/EQUIP	Mira Costa, Science Lab	01.0	91204.0	13403	10000	4310	9000500	398.98
109	17-Nov-09 18027		17-Nov-09	Library Video Company	SCIENTIFIC SUPP/EQUIP	Mira Costa, Science Lab	01.0	91204.0	13403	10000	4310	9000500	650.00
110	4-Dec-09 18053		4-Dec-09	Bio Corporation	SCIENTIFIC SUPP/EQUIP	Mira Costa, Science Lab	01.0	91204.0	13403	10000	4310	9000500	2,284.32
111	4-Dec-09 18059		4-Dec-09	Pasco	SCIENTIFIC SUPP/EQUIP	Mira Costa, Science Lab	01.0	91204.0	13403	10000	4310	9000500	6,214.39
112	17-Nov-09 18049		17-Nov-09	McGraw-Hill	SCIENTIFIC SUPP/EQUIP	MC, Textbook Replacements	01.0	91205.0	13803	10000	4110	9000500	174.84
113	17-Nov-09 18050		17-Nov-09	Alpha Shirt Company	INSTRUCTIONAL SUPPLIES	Mira Costa, Woodshop	01.0	91210.0	18673	10060	4310	9000500	25,799.02
114													
115													
116													542,007.98
117	<u>Legal bills paid</u>												

45.

Manhattan Beach Unified School District - Business Services Division

PO Issue Date	PO #	Change Order #	Vendor Name	Description	Department/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	PO Amount
118			No legal bills paid since last board report									
119												
120												

46.

E. **CONSENT CALENDAR**

15. **TITLE:** Year 2010 Federal Mileage Rate Decrease

BACKGROUND: Effective January 1, 2010, the Internal Revenue Service approved mileage rate will be 50 cents, decreasing from 55 cents currently. The District has historically matched the approved federal mileage rate for reimbursements.

ACTION RECOMMENDED: Approval is requested that the district mileage rate be the IRS standard mileage reimbursement rate.

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: January 13, 2010



December 14, 2009

HRS DISTRICT COORDINATOR COPY

TO: Business, Payroll, and Personnel Administrators
HRS District Coordinators
Los Angeles County School and Community College Districts
Charter Schools and Other Local Educational Agencies

FROM: Arthur Sullivan, Payroll Systems Coordinator
District Personnel Information Services
Division of School Financial Services

SUBJECT: Year 2010 Federal Mileage Rate – 50 Cents

The Internal Revenue Service (IRS) has announced that effective **January 1, 2010**, the standard mileage reimbursement rate for 2010 is changed to **50 cents per mile**. This change was made effective with IRS Rev. Proc. 2009-111.

Mileage reimbursements incurred on or after January 1, 2010, are eligible for the new rate.

If a district mileage rate is not greater than the standard IRS rate and if each payment is substantiated by a written employee mileage claim for business use of a personal automobile, the IRS considers each payment as made under an accountable plan and not reportable as taxable compensation on an employee's W-2 statement. However, if the IRS standard rate is exceeded, the excess is taxable compensation and is subject to W-2 reporting, withholding tax, and Social Security and Medicare taxes, if applicable to the employee.

Automobile Allowance/Mileage Allowance-AAL

An automobile or mileage **allowance** is a fixed amount paid to an employee for business use of a personal automobile. Allowances are **not** based on claims for actual miles driven, are **not** reimbursements and are **not** under an accountable plan. As a result, the entire amount of an automobile or mileage allowance is considered taxable compensation by the IRS and is subject to applicable employment taxes (withholding, Social Security and Medicare) and must be fully reported on employee W-2 statements. The Human Resource System (HRS) permits use of earnings type AAL. If paid in HRS, AAL allowances are automatically included in employee W-2 statements and applicable taxes are applied to each payment.

Should you have any questions regarding this bulletin, please contact me at (562) 922-6424.

Approved:
Pamela Fees, Director
Division of School Financial Services

AS:sm

Inf. Bul. No. 193
SFS-A42-2009-2010

E. CONSENT ITEM

16. **TITLE:** Reject Application for Leave to Present a Late Claim from Mark L. Block on Behalf of Marjorie Block

BACKGROUND: An Application for Leave to Present a Late Claim against public entity dated December 14, 2009, was received by the Manhattan Beach Unified School District, from Mark L. Block, on behalf of Marjorie Block.

ACTION RECOMMENDED: That the Board of Trustees of Manhattan Beach Unified School District reject this claim.

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: January 13, 2010

E. CONSENT ITEM

18. **TITLE:** Approve the Agreement for Architectural Services with Harley Ellis Devereaux for Measure BB – New Construction & Modernization Work at Mira Costa High School

BACKGROUND: Now that the architects have completed and the board has accepted the master plan for Mira Costa High School, the next step is to approve the architect’s contract for professional services for construction and modernization at Mira Costa High School.

District staff has worked with the architects and legal counsel in developing the current contract and are pleased with the result.

ACTION RECOMMENDED: Approve the Agreement for Architectural Services with Harley Ellis Devereaux for Measure BB - New Construction and Modernization at Mira Costa High School

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: January 13, 2010

This contract may be viewed on line at www.mbusd.org
or at the District Office

E. CONSENT CALENDAR

19. TITLE: Williams Uniform Complaint Quarterly Report Summary

BACKGROUND: One of the provisions of the Williams legislation is that all school districts shall report summarized data on the nature and resolution of all complaints received on a quarterly basis to the County Superintendent of Schools (AB 2727, Education Code Section 35186.d). This is the second quarterly report of this year.

FISCAL IMPACT: None.

ACTION RECOMMENDED: Approval is requested.

PREPARED BY: Steve Romines, Assistant Superintendent of Administrative Services

DATE OF BOARD MEETING: January 13, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE



**Los Angeles County
Office of Education**
Leading Educators • Supporting Students
Serving Communities

**Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on William Uniform Complaints**

District Name: Manhattan Beach Unified

Date: January 13, 2010

Person completing this form: ~~Steve Romines~~

Title: ~~Asst. Supt. of Admin Services~~

Quarter covered by this report (Check One Below):

- | | | | | |
|-------------------------------------|---------|--------------------------|-----|--------|
| <input type="checkbox"/> | 1st QTR | July 1 to September 30 | Due | 15-Oct |
| <input checked="" type="checkbox"/> | 2nd QTR | October 1 to December 31 | Due | 15-Jan |
| <input type="checkbox"/> | 3rd QTR | January 1 to March 31 | Due | 15-Apr |
| <input type="checkbox"/> | 4th QTR | April 1 to June 30 | Due | 15-Jul |

Date for information to be reported publicly at governing board meeting: January 13, 2010

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
CAHSEE Intensive Instruction and Services			
TOTAL			

Print Name of District Superintendent Beverly J. Rohrer

Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Renee Jackson, Williams Central
9300 Imperial Highway, EC 236
Downey, CA 90242

Telephone: (562) 803-8227
FAX: (562) 401-5367
E-Mail: Jackson_Renee@lacoed.edu

E. CONSENT ITEM

20. **TITLE:** Developer Fees

BACKGROUND: The attached material details the District's share of Developer Fees collected during the month of November, 2009. The total received for the month of November is \$19,977.48.

ACTION RECOMMENDED: No action is recommended.

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: January 13, 2010

**Manhattan Beach Unified School District
Developer Fees
Report of Collections to Date**

1986/87	27,550.00	1997/98	858,526.83
1987/88	370,367.30	1998/99	949,097.79
1988/89	367,185.00	1999/00	845,723.70
1989/90	664,577.39	2000/01	973,429.53
1990/91	310,430.11	2001/02	887,811.27
1991/92	273,011.74	2002/03	1,028,120.90
1992/93	230,276.57	2003/04	1,101,872.99
1993/94	407,139.86	2004/05	984,925.42
1994/95	327,074.42	2005/06	1,013,410.79
1995/96	456,396.95	2006/07	990,987.60
1996/97	518,156.57	2007/08	787,883.02

2008/09	
July	25,751.91
August	53,606.66
September	72,427.57
October	27,352.00
November	12,487.24
December	40,224.65
January	30,844.64
February	2,779.91
March	12,852.85
April	16,191.07
May	12,101.51
June	23,281.85
2008/09 Total	329,901.86

2009/10	
July	20,011.47
August	3,177.04
September	17,899.78
October	29,747.93
November	19,977.48
December	
January	
February	
March	
April	
May	
June	
2009/10 Total	90,813.70

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

DEVELOPER FEES
November-09

<u>DATE</u>	<u>ADDRESS</u>	<u>ADDITION/ NEW CONSTRUCTION</u>	<u>SQUARE FOOTAGE</u>	<u>AMT PAID</u>
Nov				
02	1700 6th St	Addition	538	1,414.94
04	3017 Manhattan	New Construction	1276	3,355.88
09	301 28th St	New Const-Duplex	2242	5,896.46
10	120 N Morningside Dr	Addition	1001	2,632.63
24	129 6th St	New Construction	2539	6,677.57

Total: \$19,977.48